



## STUDENT BAR ASSOCIATION

2017-2018 Term

### Meeting Minutes

Wednesday, April 19, 2017

5-7pm Room 144

#### I. Roll Call of Members Present:

- a. **President:** Misty Gann
  - Present
- b. **Vice-President:** Brandon Kopp
  - Present
- c. **Secretary:** Taylor Armstrong
  - Present
- d. **Treasurer:** Jaryd Tamares
  - Present
- e. **3L At-Large Senator:** Jojo Hill
  - Present
- f. **3L Full-Time Senator:** Andy Navratil
  - Present
- g. **3L Part-Time Senator:** Juan Estrada
  - Not Present
- h. **2L At-Large Senator:** Zain Haq
  - Present
- i. **2L Full-Time Senator:** Taylor Williams
  - Present
- j. **2L Part-Time Senator:** Kimberly Carabotta
  - Present

#### II. Additional Attendees:

- a. Leanne Livingston
- b. Sharnell Simon
- c. Alex Stone
- d. Ashley Osanyinbi
- e. Shaun Moore
- f. Sydney Hill
- g. Najah Middleton

#### III. Agenda Items:

- a. Meetings and Communication (Misty)



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- Meeting Times for Summer, Fall, and Spring
  1. Summer
    - a. Goal is to meet every two weeks however missing a meeting will not be counted as an absence
    - b. Taylor A – Set up a doodle poll
  2. Fall/Spring
    - a. Meetings will be on Wednesdays every other week
    - b. First meeting of the month at 12pm
    - c. Second meeting of the month at 5pm
    - d. Taylor A – Put together schedule of all Fall/Spring meetings for 2017-2018
    - e. **Vote passed on meeting times**
- Board Internal Communication (Andy)
  1. Use GroupMe to communicate
  2. **Vote passed to use GroupMe**
- b. Committees (Misty)
  - New Special Committees
    1. Networking Special Committee:
      - a. Create a committee to focus specifically on networking events for both full and part time students.
      - b. Leanne Livingston spoke on ideas for the committee
        - i. Have one networking event during a school break
        - ii. Combine networking events for both full and part time students
        - iii. Focus on diversifying network events to include different fields of law.
        - iv. Committee could work directly with Career services to further goals
        - v. Find sponsors to support the committee
      - c. **Vote passed to form Networking committee**
      - d. **Vote passed to appoint Leanne Livingston and Dowdy White as Co-Chairs**
    2. Barristers Ball Committee:
      - a. Form new committee to assist with planning barristers ball and involve the student body
      - b. **Vote passed to form Barristers Ball committee**
    3. Part time committee:



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- a. Three-part time senators work together to determine the needs of the part timers
  - b. Have a newsletter specific for the part time students
  - c. **Vote passed to form Part Time committee**
- Chair Appointments:
    1. Put off until the next meeting
    2. **Vote passed to postpone appointments**
- c. Events
- Lunch for Dean Hensel (Misty)
    1. The previous board is doing the lunch for Dean Kaminshine
    2. We want to have a lunch for Dean Hensel in the Fall once the new 1Ls are here
    3. **Vote passed to have a lunch for Dean Hensel in the fall.**
  - End of the Year Party (Brandon)
    1. The End of Year Party will be on May 11<sup>th</sup> at Ri Ra
    2. The previous board had this on their agenda and was already included as part of the budget for this year.
    3. We want to ensure that everyone who attends gets a free drink. Possible options:
      - a. Tickets
      - b. Wristbands
      - c. Closing the bar until later for those who arrive late
      - d. We will have the space to ourselves and the venue is flexible for how we choose to manage this.
    4. **Vote passed to have the End of Year party at Ri Ra**
  - Barristers Budget (Misty)
    1. Still waiting for the April statement to determine the full budget.
    2. Alex Stone:
      - a. There was no rental fee for the venue
      - b. The budget was around 19K but 10K was covered by ticket Sales
  - Barristers Date (Brandon)
    1. Barristers 2018 will be either April 7<sup>th</sup> or 14<sup>th</sup>
    2. Considerations:
      - a. Easter and Passover
      - b. 1L brief which is due on the 26<sup>th</sup>



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- c. Coordination with law week
- d. New student organizations (Misty)
  - Need to confirm the emails for each student organization's board members
- e. Orientation (Misty)
  - Put Orientation on the Calendar
    1. August 9<sup>th</sup> – Marketplace
    2. August 10<sup>th</sup> – Books for Africa - Dean Timmons wants as many SBA members to come
- f. 1L Shirt Order (Misty)
  - 1L Reps
    1. Taylor Williams:
      - a. Received several entries from full time students
      - b. Will send Misty two designs and then put the approved designs to a vote.
    2. Kim:
      - a. Part timers have already decided on a t-shirt design
      - b. Both full timers and part timers have expressed interest in the shirt
      - c. Need to have the shirts by May 4<sup>th</sup> which is their last day in class
    3. Last year there was a combined order for both part and full time shirts
    4. Anything that uses the GSU branding must be approved with the communications department.
    5. We will do the shirts on a preorder basis.
    6. Goal is to set up an online shop however, until then we will use Square, Venmo, and Paypal.
      - a. Preference is to use Paypal then Venmo then Square due to the fees associated with each.
    7. **Vote passed for 1L t-shirt order**
- g. OrgSync Renewal Request Complete (Taylor)
  - Process was completed yesterday 4/18/17
  - Document documenting process was added to the Dropbox for future boards
- h. SBA Website Access (Taylor)
  - Scheduled meeting with Jaya Franklin next Thursday (4/27/17) for training
  - Will also address student organization websites
- i. Restrooms



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- Concerns:
  1. Third and six floors women's restroom are out of soap
  2. Maintenance cleaning the restrooms while the Part timers are on their break
- Don't want to annoy maintenance – Misty will send an email

### IV. Open Discussion:

- a. Zain – Student received different t-shirt than what was ordered/advertised
  - **Vote passed to refund t-shirt**
- b. Food at SBA Meetings
  - The previous board paid for food for all their meetings
  - If we don't use the money for food we will not lose the funding, it will get passed to student organizations.
  - We have a responsibility to be frugal with money and the budget was cut this year
  - **Vote passed for no food to be provided at general SBA meetings**
- c. ABA Representatives
  - Appointments can be made after tomorrow
  - We will not be meeting again to appoint the representatives before the ABA vote.
- d. Jaryd:
  - Jaryd personally addressed concerns
  - The board has taken the concerns to the deans and professors
  - Fellow students were given the opportunity to voice their concerns with the Board.

### V. Action Items for Next Meeting:

- a. Brandon: Plan for the end of year party
- b. Jaryd: Total Barristers budget
- c. Taylor Williams: Send two t-shirt designs to Misty by 4/20/17
- d. Misty: Turnaround time for printer; Final number for t-shirts; Contact maintenance regarding restrooms
- e. Taylor Armstrong: Doodle Poll for Summer Meetings; Schedule of all meetings for 2017-2018 year; Set up Group-Me; Information on the student organization websites