

LOCKER APPLICATION



Locker Information (Please Print)

Name (first, middle & last)	
GSU Email Address	
Locker combination (REQUIRED)	

Locker Selection

Lockers are located on the Second and Third Floors. Visit the space and pick one out. Have an alternate in mind in case the first selection is taken.

Form of Payment

During Orientation (Aug. 10-14), we are only accepting checks made out to GSU College of Law. Starting on Monday, Aug. 17, we'll accept cash.

Process

Fill out the form completely and return it with your payment to the receptionist at the Security Desk on the First Floor, where he or she will verify your locker selection. If you have any questions or concerns, contact Robin Simpson at rsimpson@gsu.edu.

For College of Law use only!!

Date Received: _____

_____ ***payment received***

_____ ***locker number assigned (Number: _____)***

Updated as of Aug. 5, 2015

LOCKER RULES

1. Lockers are available only for students currently registered in the College of Law.
2. Lockers are rented for one academic year, approximately **August through August**. The non-refundable fee is \$35.00 per year or any part thereof and may be made by check, cash, or credit card (online payment only). Checks should be made payable to **GSU College of Law** and must have your Panther ID number on the check.
3. You will receive an e-mail confirmation with your locker assignment. This will also serve as your payment receipt. If you have a problem with your locker or have any questions, contact Robin Simpson at rsimpson@gsu.edu.
4. Renters must provide a combination lock for their locker. **NO KEY LOCKS ARE ALLOWED.**
5. Lockers are provided for the storage of books, school supplies, and personal items. Food and beverages may be stored but should not be left overnight.
6. No entry will be made by officials of the University into any locker for any purpose except in the following instances:
 - (a) After reasonable notice to the student to whom the locker has been assigned.
 - (b) In response to a valid search warrant covering the locker in question.
 - (c) To empty the locker during annual reassignment of lockers.
 - (d) In what may appear to be a health-related or life-threatening situation.

In any of the above situations, if the renter cannot be located, or refuses to cooperate, the University may cut the padlock, as circumstances appear to warrant. The College of Law is not responsible for lost or stolen items. Please use lockers for overnight storage at your own risk.

All questions or concerns should be addressed to Robin Simpson, Administrative Assistant at rsimpson@gsu.edu or 404-413-9000.

PLEASE KEEP LOCKER RULES INFORMATION