GoSOLAR /PAWS Registration (Waitlisting)

• Students should log into their GoSolar/PAWS account to access the student dashboard.

Georgia <u>State</u> University. ()					*	◕	Super Ma
rrently viewing this page as : Student							
Important message to all students:Students must register for all courses they have registered and paid for that course. Students are responsib incurred and the course(s) will not appear on the student's transcript to pay tuition and fees for withdrawn courses. Important note: Federal financial aid will only cover the cost dashboard to ensure that the courses you register for apply	s by the Add/Drop period (inn ble for dropping courses if th . After the Add/Drop period, s t of courses that apply to to your degree requirement	cluding those that start late in ey do not plan to attend. If a students may withdraw from ward your degree require ents. If you have question	n the term such as mini n course(s) is dropped dur a course(s) and eligible t ements. Please click o is, please see your ac	nester II.) Students r ing the Add/Drop pe o receive a grade W on View Academic ademic advisor.	nay not atte riod, charge or WF. Stud c Evaluatic	nd a cour is will not lents are in on the	rse unless t be required e student
Student Dashboard			Super Mann		unt Inforr	nation	
			_	Housing F	Rates		
My Georgia State University Student Statu	IS	Panther Answer Kn	nowledge Base >	Meal Plan	Rates		
				Student H	lealth Insu	rance	
My Registration View Academic Evaluation >	My Bill			Cost Calc Students)	ulator (Fo	r Underg	jraduate
	Total Due.	\$0.00	Details	Cost Calc	ulator (Fo	r Gradua	ite
Fall Semester 2019		VIEW / PAY ACCOUNT		Students)			
Fligible to Register View Course Schedule >				Cash Cou	rse		

• Then choose Add/Drop/Withdraw classes

			Sponsor Authorization / Payment	Details >	Check Registration Status and Appointments
Standing & GPA					Add/Drop/Withdraw Classes
Academic Standing			Waivers	Details >	Lookup Classes to Add
Undergraduate Ser	nester GPA				Course Descriptions
Institutional:	0.00	Details			Change Variable Credits
Overall:	3.67	Details			Sign the Registration Agreement
					Buy Text Books Online
Withdrawal History	,				View Course Enrollment
Total Taken:	0	Withdrawal Details >			View Course Schedule
Total Remaining:	6				View Course Enrollment
					View Final Exam Schedule
Degree(s) and Majo View Academic Evaluat	or OR Pathw tion >	ay			Financial Aid Information
Fall Somester 2010	trationSsb/ssb/registratio	1/registerPostSignIn?mode=registration			Financial Aid Forms

• Next students should choose their Registration Term

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Student • Registration • Select a Term			
Select a Term			
Terms Open for Registration Spring Semester 2020 Fall Semester 2019			

- Students should enter the CRN of the course that they would like to register for.
- Then click "Add to Summary"

E Georgia <u>State</u> University	*	•	Mann, Super
Student • Registration • Select a Term • Register for Classes			
Register for Classes			
Find Classes Enter CRNs Print Schedule and Options Enter Course Reference Numbers (CRNs) to Register Term: Fall Semester 2019 CRN + Add Another CRN Add to Summary			

• From the drop down menu, students will choose "Web Add". If the course is full, student will receive an error message indicating that the class is closed. If the class is available to be waitlisted, the error message will include the number of students that are waitlisted for the course.

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Student Registration Select a Term Register for Classes LAW 7375 CRN 931	41: Closed - 0 V	Vaitlisted
Register for Classes		
Find Classes Enter CRNs Print Schedule and Options		
Term: Fall Semester 2019 CRN + Add Another CRN Add to Summary		
		Remove
🛍 Schedule Details		Web Add 🎍
Class Schedule for Fall Semester 2019, for TBA classes please see Schedule Details. Title Details How CRN Sche	edule Status	Waitlisted
10am LEGISLATION LAW 7375, 2 93141 Lectu	re Errors Preventi	Remove
Open and close bottom panels to display extra registration information. Total Hours Registered: 0 Billing: 0 CEU: 0 Min: 0 Max: 17 Panels • Panels •		Submit

- If the student wants to be placed on the waitlist for a particular course section, the student would then go back to the registration drop down menu and choose "Waitlisted".
- Hit the submit button.

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Student • Registration • Select a Term • Register for Classes			
Register for Classes			
Find Classes Enter CRNs Print Schedule and Options			
Enter Course Reference Numbers (CRNs) to Register Term: Fall Semester 2019 CRN + Add Another CRN Add to Summary		Web Ad	d
Schedule Details		Remove	
Class Schedule for Fail Semester 2019, for TBA classes please see Schedule Details.	5	Waitliste	ed .
10am LEgistation Law 7375, 2 93141 Lecture Pendid	ng	Web Add	1 🔺
			>
Open and close bottom panels to display extra registration information.			
Panels *		1	Submit

- Once submitted successfully, "Save successful" will appear at the top of the registration page.
- The status of the registration for the class will display as "waitlisted".
- If the course is no longer available to be waitlisted, the student will receive an error message indicating that the "waitlist is full" or the "waitlist is closed". Students will not be able to add the course as waitlisted in either of these instances until space becomes available.

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Student Registration Select a Term Register for Classes							
Register for Classes		/	•				
Find Classes Enter CRNs Print Schedule and Options							
Enter Course Reference Numbers (CRNs) to Register Term: Fall Semester 2019 CRN							
Schedule	Summary					Tuition and Fees	
Class Schedule for Fall Semester 2019, for TBA classes please see Schedule Details.	• Title	Details	Hour C	RN Schedule	Status	Action	
10am CLEGISLATIO	LEGISLATION	LAW 7375, 0	0 93	141 Lecture	Waitlisted	None	
Open and close bottom panels to display extra registration information.	Total Hours Registered: 0) Billing: 0 CEU: 0	0 Min: 0	Max: 17	,	Submit	

When an Open Seats Become Available – Student Moving from Waitlist to Section

- When a seat becomes available, the next available student on the waitlist will receive an e-mail message indicating that space is available. (Students should not reply to this e-mail address as it is not monitored for responses or replies)
- The student will have 24 hours, from the time the e-mail was received, to register for the class.
- The student will log into their PAWS/GoSolar account and update their section status from "Waitlisted" to "Web Add".
- Student must press the SUBMIT button to add the course and save the change.

Students that want to be removed from the waitlist for a section

If a student is no longer interested in being waitlisted for a particular course:

- The student should log into PAWS/GoSolar
- Choose Registration
- Access their schedule summary
- Choose Web Drop/Delete from the registration drop down menu of the course to be removed.
- Hit the "submit" button twice to delete the course section from their record.

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Student • Registration • Select a Term • Register for Classes								
Register for Classes								
Find Classes Enter CRNs Print Schedule and Options								
Enter Course Reference Numbers (CRNs) to Register Term: Fall Semester 2019 CRN + Add Another CRN Add to Summary	•							
Schedule Eschedule Details	Summary							Tuition and Fees
Class Schedule for Fall Semester 2019, for TBA classes please see Schedule Details.	49	Details	Hou	CRN	Schedule	Status	Actio	on 🔅
Sunday Monday Tuesday Wednesday Thursday Friday Saturday		LAW 7375,	0	93141	Lecture	Waitlisted	Nor	10 *
	, <						No	ne
Open and close bottom panels to display extra registration information.	Total Hours Regis	tered: 0 Billing: 0	CEU:	0 Min: 0 M	fax: 17		We	b Drop/Delete
Panels •								Submit